

NMRA Chief Dispatcher Achievement Program Journey

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Dispatcher (Details)

- 1. Run trains on a model railroad**
 - a. 50 hours total
 - b. Three different jobs (dispatcher/engineer/hostler/tower operator/yard master)
 - c. One job must be dispatcher – 10 hours
 - d. Model railroad must have
 - i. At least two trains and a yard operation running at the same time
 - ii. A “system” of car movement to control switching and train activity

- 2. Documentation of the model railroad and “system” of car movement used to control switching and train activity – usually one of the model railroads above, but not a requirement**
 - a. Schematic drawing of a model railroad
 - i. A line drawing of the model railroad including simulated distances
 - ii. It can be ink/pencil/computer/crayon/blood, but it must be neat and legible
 - b. Timetable appropriate to the model railroad schematic
 - i. Covers at least 8 hours (simulated prototype time)
 - ii. Three or more mainline trains must move in each direction
 - c. Operating train chart (graph) showing the timetable
 - i. Show position of trains across the timeline
 - ii. Show at least one train meet, including positions of the trains and the actions each will take at the meet
 - d. Develop/Adapt a system of operation
 - i. Include forms & explanations for their use to control car movements, train makeup, and operation in a prototypical manner

- 3. Statement of Qualification**
 - a. Attach the documentation from 2
 - b. Attach a description of jobs held & approximate number of hours for each
 - c. Attach signed & witnessed “certificate of operation”

Dispatcher (Just the Basics)

Download from NMRA.ORG

1. Statement of Qualifications Form
2. Record and Validation Form

Can be a copy of someone else’s work

3. Schematic drawing
6. Ops Session paperwork

Must be an original document, but can be copied from someone else’s work

4. Timetable appropriate to the schematic
5. Operating train chart (graph) reflecting the timetable

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NMRA Chief Dispatcher Documents (What we submitted)

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1. Statement of Qualifications Form
 - a. Checklist/Cover Sheet – Page 1
 - b. Job descriptions – Page 2
 - c. Record of Operations/Jobs Witnessed – Page 3
 - d. Record of Activities (two pages) – Page 4
 - i. Verification email
 - e. Signatures page – Page 5
2. Record and Validation Form
 - a. Checklist/Cover Sheet
 - b. Certificate of Operation Form/Jobs Witnessed
 - c. Certificate of Operation Form/Record of Activities (two pages)
 - i. Verification email
3. Requirement 2a - Schematic Drawing of Tom Guenther's HO Scale L&N Cumberland Valley Division Railroad
 - a. Track Plan
 - b. Line Diagram with simulated distances between stations
4. Requirement 2b – Timetable for Tom Guenther's HO Scale L&N Cumberland Valley Division Railroad
 - a. East Timetable
 - b. West Timetable
5. Requirement 2c – Operating train chart (graph) of Tom Guenther's HO Scale L&N Cumberland Valley Division Railroad
 - a. Chart/Graph
 - b. Description of actions to effect meet with Train 2 and Train 3 at Barbourville at 8:02 AM
6. Requirement 2d – Individual train orders, switchlists, crew instructions, and yard master instructions
 - a. Description/Explanation of operations setup, conduct, and use of forms used to control car movements, train make-up, and operation
 - b. Dispatcher Log Sheet
 - c. Passenger Time Table 1 – Louisville-Corbin-Lynch
 - d. Time Table 2 – Harlan Turn
 - e. Time Table 3 – Three Point Turn
 - f. Time Table 4 – Barbourville Turn
 - g. Time Table 5 – Interstate Turn
 - h. Time Table 6 – Loyall Turn
 - i. Time Table 7 – Stony Junction Turn
 - j. Appalachia Yard Master Daily Instructions and Transfer Time Table
 - k. Corbin Yard Master Daily Instructions

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To consider for your own Chief Dispatcher journey. . .

- How do you count the hours for each job?
- What about layouts that you operated on a long time ago in a far, far away location. . . and you didn't get the forms completed/signed-off when you were there?
- How many hours do you REALLY need to report?
- Club layouts count. . . Home layouts count. . . Modular layouts count. . . as long as there are AT LEAST two trains and a yard operation running at the same time
- Who signs off on the forms?
- Pen? Pencil? Electronic? Paper?